Tenancy Termination Agreement

Date:
Landlord Name:
Tenant Name:
Property Address:
Subject: Early Lease Termination Agreement
Dear [Landlord's Name/Tenant's Name],
This letter serves as a formal agreement regarding the early termination of the tenancy lease for the property located at [Property Address]. Both parties have agreed to terminate the lease agreement dated [Lease Start Date].
The following terms have been established:
 Termination Date: Final Rent Payment: Security Deposit Return: Condition of Property:
Please indicate your acceptance of these terms by signing below.
Landlord Signature
Date:
Tenant Signature
Date:
Thank you for your attention to this matter.
Sincerely,
[Your Name]

[Your Contact Information]