

Installment Repayment Agreement

Date: [Insert Date]

From:

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

To:

[Creditor's Name]

[Creditor's Address]

[City, State, Zip Code]

Dear [Creditor's Name],

This letter serves as an installment repayment agreement between [Your Name] and [Creditor's Name]. The following terms have been agreed upon:

- Total Amount Owed: \$[Total Amount]
- Installment Amount: \$[Installment Amount]
- Number of Installments: [Number of Installments]
- Due Date of Payments: [Due Date of Each Payment]

Payments shall be made via [Payment Method] to the account specified by the creditor. The first payment will be due on [First Payment Due Date].

Both parties agree to adhere to the terms outlined in this agreement. Should any issues arise, both parties will communicate promptly to resolve the matter.

Thank you for your understanding and cooperation.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Name]