

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Date]

[Recipient Name]

[Recipient Title]

[Company/Organization Name]

[Address]

[City, State, Zip Code]

Subject: Suggestion for Third-Party Dispute Resolution

Dear [Recipient Name],

I hope this message finds you well. I am writing to suggest the option of third-party dispute resolution regarding the ongoing issue between [Party A] and [Party B].

As both parties seek to resolve the matter amicably, I believe that involving a neutral third-party mediator could facilitate a fair and timely resolution. I recommend considering [Name of Mediation Service or Individual], who has extensive experience in similar disputes.

Please let me know your thoughts on this suggestion, and I would be happy to discuss it further.

Thank you for considering this option.

Sincerely,

[Your Name]

[Your Title, if applicable]