

# Student Residence Verification

Date: [Insert Date]

To Whom It May Concern,

This letter is to verify the residence of [Student's Full Name], a currently enrolled student at [Institution's Name], with student ID number [Student ID]. [He/She/They] resides at [Student's Address], which has been the student's permanent residence since [Date of Move-In].

This information is provided for the purpose of supporting [Student's First Name]'s application for the [Name of Scholarship] scholarship. [He/She/They] is committed to [his/her/their] studies and is in need of financial assistance to further [his/her/their] education.

Please feel free to contact me at [Your Phone Number] or [Your Email Address] for any further information or clarification.

Sincerely,

[Your Name]  
[Your Position]  
[Institution's Name]  
[Institution's Address]