

Housing Eligibility Verification

Date: [Insert Date]

To Whom It May Concern,

This letter serves to verify the housing eligibility of the following student:

Student Name: [Insert Student Name]

Student ID: [Insert Student ID]

Program of Study: [Insert Program]

Contact Information: [Insert Contact Info]

[Insert Student Name] is currently enrolled at [Insert Institution Name] and meets the eligibility requirements for campus residence. According to our records, [he/she/they] is registered for [insert number] credits for the [insert semester/year].

Please feel free to contact our office if you require any further information or clarification regarding [his/her/their] eligibility.

Thank you for your attention to this matter.

Sincerely,

[Your Name]

[Your Title]

[Your Department]

[Insert Institution Name]

[Contact Information]