

Academic Plagiarism Findings Summary

Date: [Insert Date]

To: [Recipient's Name]

From: [Your Name]

Subject: Summary of Plagiarism Findings

Dear [Recipient's Name],

This letter serves to summarize the findings of the academic integrity review regarding [Student's Name or Project Title] conducted on [Date of Review]. The evaluation focused on the submitted work for [Course/Program/Submission Title].

Findings Summary:

- **Nature of Plagiarism:** [Describe type of plagiarism found, e.g., direct copying, inadequate paraphrasing, etc.]
- **Percentage of Plagiarized Content:** [Insert percentage]
- **Sources Identified:** [List key sources that were plagiarized from]

Based on these findings, the following actions have been recommended:

- [Action 1, e.g., formal warning, revision request]
- [Action 2, if applicable]

We encourage [Student's Name] to familiarize themselves with the principles of academic integrity to prevent future incidents.

If you have any questions or would like to discuss this matter further, please feel free to contact me.

Sincerely,

[Your Name]

[Your Position]

[Your Institution]

[Your Contact Information]