

Request for Partnership in Student Mobility Programs

Date: [Insert Date]

To: [Recipient's Name]

[Recipient's Title]

[Recipient's Institution]

[Recipient's Address]

Dear [Recipient's Name],

I hope this letter finds you well. My name is [Your Name], and I am the [Your Title] at [Your Institution]. We are dedicated to enhancing our students' educational experiences and fostering global competencies through international collaboration.

We are reaching out to explore the possibility of establishing a partnership with [Recipient's Institution] in our Student Mobility Programs. We believe that our institutions share common goals and values, making us ideal candidates for collaboration. Our aim is to provide students with opportunities to study abroad, participate in exchange programs, and engage in joint initiatives that enrich their academic and cultural experiences.

We would be grateful if we could discuss potential partnership frameworks that would benefit both institutions and our students. I am looking forward to the possibility of working together and creating meaningful opportunities for our students.

Please let me know your availability for a meeting to discuss this proposal further. Thank you for considering this opportunity for collaboration.

Warm regards,

[Your Name]

[Your Title]

[Your Institution]

[Your Email]

[Your Phone Number]