

# Notification of Undergraduate Course Registration Update

Date: [Insert Date]

Dear [Student's Name],

We would like to inform you that there has been an update regarding your undergraduate course registration for the upcoming semester. Please review the changes outlined below:

## Course Registration Details:

- **Course Name:** [Course Name]
- **Course Code:** [Course Code]
- **Instructor:** [Instructor Name]
- **Schedule:** [Days and Times]
- **Location:** [Classroom/Building]

If you have any questions or concerns about your registration, please do not hesitate to contact the academic office at [Contact Information].

Thank you for your attention to this matter.

Sincerely,

[Your Name]

[Your Position]

[Your Department]

[University Name]