

# Letter of Submission for Academic Misconduct Appeal Hearing

Date: [Insert Date]

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]

[Recipient's Name]  
[Title]  
[Department/College Name]  
[University Name]  
[University Address]  
[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to formally submit my appeal regarding the recent decision made by [Name of the Academic Integrity Board or Committee] concerning the alleged academic misconduct associated with [specific course or assignment]. My student ID is [Your Student ID].

After careful consideration, I believe that the evidence and circumstances surrounding my case have not been fully taken into account. Specifically, I would like to address the following points: [List your key points of appeal, including any evidence or statements that support your position].

I kindly request a hearing to present my case and provide further clarification regarding my situation. I am confident that a thorough review will result in a fair outcome.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,  
[Your Name]  
[Your Student ID]