

# Letter of Appeal for Academic Misconduct

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Recipient's Name]

[Title/Position]

[Department/Office]

[University Name]

[University Address]

[City, State, Zip Code]

## **Subject: Appeal for Academic Misconduct Decision**

Dear [Recipient's Name],

I am writing to formally appeal the decision of academic misconduct made against me concerning [Course Name/Code] on [Date]. I have reviewed the findings and would like to present my perspective on the events that transpired.

According to the report, it was stated that [Briefly summarize the allegations]. I would like to clarify that [Explain your side of the story, provide relevant details or evidence].

Moreover, I have taken the following steps to ensure my academic integrity in future assignments: [List any measures you have undertaken, such as attending workshops or meetings with academic advisors].

Given the circumstances, I respectfully request a reconsideration of the decision made and would appreciate the opportunity to discuss this matter further. Thank you for your time and understanding.

Sincerely,

[Your Name]

[Your Student ID]