

Application for University Innovation Award

Date: [Insert Date]

[Your Name]
[Your Address]
[City, State, Zip Code]
[Your Email]
[Your Phone Number]

To the Selection Committee,
[University Name]
[University Address]
[City, State, Zip Code]

Dear Esteemed Members of the Selection Committee,

I am writing to formally submit my application for the University Innovation Award. As a [Your Major/Field of Study] student at [University Name], I have dedicated my time and efforts towards developing innovative solutions that address [briefly describe the problem or issue your innovation tackles].

My project, titled "[Project Title]," focuses on [briefly describe your project]. This initiative aims to [state the objectives and potential impact of your project].

I have included a detailed project proposal along with relevant supporting documents for your review. I believe that my work aligns with the values of innovation and excellence that the University represents.

Thank you for considering my application. I look forward to the opportunity to contribute to the legacy of innovation at [University Name].

Sincerely,
[Your Name]
[Your Student ID (if applicable)]
[Your Program of Study]