

Notification of Eligibility for Research Grant Applications

Dear [Recipient's Name],

We are pleased to inform you that you are eligible to apply for the [Name of Research Grant] for the [Year/Period]. Your qualifications and research proposal align with our criteria, and we encourage you to submit your application.

Please ensure that your application includes all required documents, including:

- Completed application form
- Research proposal
- Budget outline
- Letters of recommendation

The application deadline is [Deadline Date]. Should you have any questions, feel free to contact us at [Contact Information].

We look forward to reviewing your application.

Best regards,

[Your Name]

[Your Title]

[Organization Name]

[Contact Information]