

[Your Name]  
[Your Position]  
[Department/Faculty]  
[University Name]  
[Email Address]  
[Phone Number]  
[Date]

[Selection Committee Chair's Name]  
[Committee Name]  
[University Name]

Dear [Committee Chair's Name],

I am writing to express my strong support for the nomination of [Nominee's Name] for the [specific committee name] at [University Name]. As a dedicated faculty member in the [Nominee's Department] for [length of time], [he/she/they] have consistently demonstrated exceptional leadership and commitment to our academic community.

[Nominee's Name] has been instrumental in [specific achievements or contributions related to the committee's work], showcasing [his/her/their] ability to collaborate effectively with faculty, staff, and students alike. [He/She/They] possess a deep understanding of the [committee's focus], making [him/her/them] an invaluable asset to the committee.

Furthermore, [Nominee's Name] has a proven track record of [mention any relevant experience, projects, or recognitions that support their nomination]. [His/Her/Their] dedication to enhancing the academic and social environment at our university is a testament to [his/her/their] suitability for this position.

I wholeheartedly endorse [Nominee's Name] for the [specific committee name] and believe that [he/she/they] will bring [his/her/their] exemplary skills and passion to the role. Thank you for considering this nomination.

Sincerely,  
[Your Name]