

# Grade Appeal for Group Project

Date: [Insert Date]

To: [Instructor's Name]

Course: [Course Name]

Dear [Instructor's Name],

I hope this message finds you well. I am writing to formally appeal the grade we received for our group project titled "[Project Title]" submitted on [Submission Date]. After reviewing the feedback and discussing it with my group members, we believe that our work may not have been evaluated fairly for the following reasons:

- [Reason 1: Provide specific detail about the grading criteria that may have been misapplied.]
- [Reason 2: Mention any discrepancies between the project requirements and the feedback given.]
- [Reason 3: Highlight any contributions that may not have been adequately considered.]

We invested significant effort into this project, collaborating effectively and ensuring all aspects were thoroughly addressed. We would appreciate your reconsideration of our submitted work and the evaluation provided.

If possible, we would like to discuss this matter further and provide additional context regarding our contributions and efforts. Thank you for your time and understanding.

Sincerely,

[Your Name]

[Your Student ID]

[Your Group Members' Names (if applicable)]

[Your Contact Information]