

Undergraduate Scholarship Interview Schedule

Dear [Applicant's Name],

We are pleased to inform you that you have been shortlisted for an interview for the Undergraduate Scholarship Program. Below are the details of your interview:

Interview Details:

- **Date:** [Date]
- **Time:** [Time]
- **Location:** [Location]
- **Duration:** Approximately [Duration] minutes

Please arrive at least 10 minutes early and bring the following documents:

- Copy of your application
- Transcripts
- Identification

If you have any questions or need to reschedule, please contact us at [Contact Information].

We look forward to meeting you!

Sincerely,

[Your Name]

[Your Title]

[Organization Name]