

Dear [Student's Name],

We hope this message finds you well. We would like to remind you about your upcoming interview for the Undergraduate Scholarship.

Interview Details:

- **Date:** [Date]
- **Time:** [Time]
- **Location:** [Location or Zoom link if virtual]

Please ensure you are prepared with any necessary documents and arrive on time.

We look forward to speaking with you and wish you the best of luck!

Best regards,
[Your Name]
[Your Title]
[Institution/Organization Name]