

Letter of Candidacy

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Recipient Name]

[Organization Name]

[Organization Address]

[City, State, Zip Code]

Subject: Candidacy for [Position Name]

Dear [Recipient Name],

I am writing to formally announce my candidacy for the position of [Position Name] in [Organization Name] for the upcoming [term/year]. I am currently a [Your Year, e.g., sophomore] majoring in [Your Major] at [Your School/University]. I believe that my experience and skills align well with the requirements of this position and that I can contribute positively to our organization.

During my time at [Your School/University], I have been actively involved in [mention relevant activities, clubs, or leadership roles]. These experiences have equipped me with the ability to work collaboratively, communicate effectively, and lead with integrity. I am particularly passionate about [mention specific interests related to the position], and I envision making a significant impact in these areas.

If elected, my goals include [mention specific goals or initiatives you plan to implement]. I aspire to foster a community where [describe your vision or values related to the position]. I am committed to representing the interests of our members and ensuring that everyone has a voice in our organization.

Thank you for considering my candidacy. I am excited about the opportunity to serve [Organization Name] and to contribute to our shared mission. I look forward to discussing my vision further and appreciate your support.

Sincerely,

[Your Name]

[Your Student ID (if applicable)]