

Withdrawal Request from Research Ethics Committee

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Recipient's Name]

[Committee's Name]

[Committee's Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to formally request the withdrawal of my research proposal titled "[Insert Title of Research Proposal]" from the [Committee's Name]. My application was submitted on [Insert Submission Date] and was assigned the reference number [Insert Reference Number].

After careful consideration, I have decided to withdraw my proposal due to [briefly explain reason, e.g., personal circumstances, changes in research direction, etc.]. I appreciate the time and effort the committee has devoted to my application thus far.

If you require any further information or documentation regarding this request, please feel free to contact me at your convenience.

Thank you for your understanding.

Sincerely,

[Your Name]