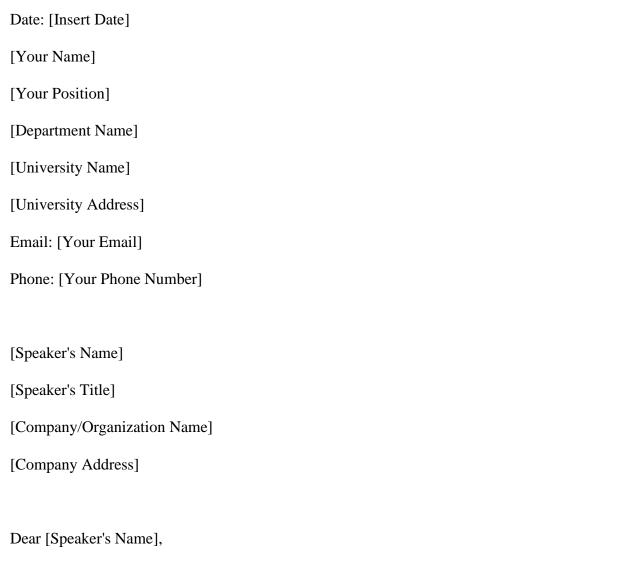
Request for Guest Speaker



I hope this message finds you well. My name is [Your Name], and I am [Your Position] at [University Name]. We are currently organizing a series of guest lectures aimed at providing our students with insights from industry leaders and experts.

We would be honored to have you as a guest speaker to deliver a talk on [specific topic] on [proposed date/time]. Your expertise and experiences in [relevant field/industry] would be incredibly valuable to our students.

The lecture is expected to last approximately [duration], followed by a Q&A session. We would be happy to accommodate any logistical needs you may have.

Thank you for considering our request. I look forward to the possibility of welcoming you to
[University Name]. Please feel free to reach out if you have any questions or need further
information.

Warm regards,
[Your Name]
[Your Position]
[University Name]