

Registration Confirmation

Dear [Faculty Name],

Thank you for registering for the Faculty Professional Development Workshop. We are excited to have you join us!

Registration Details

- **Workshop Title:** [Workshop Title]
- **Date:** [Date]
- **Time:** [Start Time] - [End Time]
- **Location:** [Venue/Platform]
- **Facilitator(s):** [Facilitator Name(s)]

Please make sure to arrive on time and bring any necessary materials. If you have any questions, feel free to reach out to us.

Looking forward to an engaging and productive workshop!

Best regards,
[Your Name]
[Your Title]
[Your Institution]