

# Book Donation Partnership Proposal

Date: [Insert Date]

[Your Name]

[Your Title]

[Library Name]

[Library Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Recipient's Name]

[Recipient's Title]

[Company/Organization Name]

[Company/Organization Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I hope this message finds you well. I am writing on behalf of [Library Name] to propose a partnership that aims to enhance our community's access to literature and knowledge through a book donation initiative.

As an academic library, we strive to support our patrons by providing them with diverse resources to foster learning and growth. We believe that your organization's commitment to [describe the organization's mission or values related to education or literacy] aligns perfectly with our goals.

We are seeking to establish a book donation program where your organization can contribute books that will be integrated into our collection. This partnership will not only enrich our library's offerings but also promote your organization's commitment to [mention any relevant cause or initiative].

We would be delighted to discuss this proposal further and explore how we can work together to make a meaningful impact in our community. Please let us know a convenient time for you to meet or speak over the phone.

Thank you for considering this opportunity for partnership. We look forward to the possibility of collaborating with you to advance education and literacy in our community.

Sincerely,

[Your Name]  
[Your Title]  
[Library Name]