

Request for Joint Research Initiative

Date: [Insert Date]

To: [Recipient's Name]

[Recipient's Position]

[Department/Faculty]

[Institution Name]

Dear [Recipient's Name],

I hope this message finds you well. I am writing to propose a collaborative research initiative between our respective faculties. Given our shared interests in [specific research area or topic], I believe that combining our expertise could lead to significant advancements in this field.

Our preliminary discussions indicate a promising alignment of our research goals, particularly in [mention specific areas of interest]. I am confident that this collaboration could enhance the impact of our research and provide valuable opportunities for our students and faculty alike.

I would appreciate the opportunity to discuss this proposal further and explore potential methodologies for collaboration. Please let me know your availability for a meeting in the coming weeks.

Thank you for considering this initiative. I look forward to your positive response.

Best regards,

[Your Name]

[Your Position]

[Your Department/Faculty]

[Your Institution Name]

[Your Contact Information]