

[Your Name]
[Your Position]
[Your Institution]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Date]

[Recipient's Name]
[Recipient's Position]
[Recipient's Institution]
[Recipient's Address]
[City, State, Zip Code]

Dear [Recipient's Name],

I hope this message finds you well. I am writing to request your assistance in reviewing an academic article I have authored, titled "[Title of Your Article]." This manuscript explores [briefly describe the topic and significance of the article].

Given your expertise in [Recipient's area of expertise], I believe your insights would be invaluable in assessing the quality and relevance of this work for publication in [Name of Journal]. The article is approximately [number of words/pages] long, and I would appreciate your feedback on [specific aspects you want feedback on, e.g., methodology, conclusions, etc.].

If you agree to review the article, I would be grateful if I could receive your feedback by [proposed deadline]. Please let me know if you are available, and I will send the manuscript at your earliest convenience.

Thank you for considering my request. I look forward to your positive response.

Sincerely,
[Your Name]
[Your Position]
[Your Institution]