

Subject: Request for Modification of Conference Paper Submission

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Conference Organizer's Name]

[Conference Name]

[Conference Address]

[City, State, Zip Code]

Dear [Conference Organizer's Name],

I hope this message finds you well. I am writing to request a modification to my conference paper titled "[Title of Your Paper]," submitted on [Submission Date].

Due to [brief explanation of the reason for modification, e.g., additional findings, corrections, etc.], I would like to request permission to modify the manuscript. This will enhance the quality and clarity of my research, which I believe aligns with the conference's standards.

Please let me know if there are any specific procedures I should follow to facilitate this request. I appreciate your understanding and consideration.

Thank you for your attention to this matter. I look forward to your response.

Sincerely,

[Your Name]

[Your Affiliation]