

Co-Author Agreement

Date: [Insert Date]

To: [Insert Co-Author's Name]

[Insert Co-Author's Address]

Dear [Insert Co-Author's Name],

We are pleased to inform you that we will be submitting a paper for consideration at the [Insert Conference Name], titled "[Insert Paper Title]." As a co-author of this work, we would like to outline our mutual agreement regarding our contributions.

Co-Author Responsibilities

1. Each co-author will have contributed significantly to the research and writing of the manuscript.
2. All authors agree to review and approve the final version of the manuscript prior to submission.
3. Specific contributions of each author will be acknowledged on the title page of the paper.
4. Any potential conflicts of interest will be disclosed prior to submission.

Agreement Confirmation

Please confirm your acceptance of this agreement by signing below and returning a copy to me by [Insert Deadline]. Your signature will affirm that you agree with the points outlined above and confirm your co-authorship of the paper.

Sincerely,

[Your Name]
[Your Position]
[Your Institution]
[Your Email Address]
[Your Phone Number]

I, [Insert Co-Author's Name], agree to the terms outlined in this co-author agreement:

Signature: _____

Date: _____