

Rejection of Postgraduate Research Assistantship Offer

Date: [Insert Date]

[Recipient's Name]
[Recipient's Address]
[City, State, Zip Code]

Dear [Recipient's Name],

We would like to express our sincere appreciation for your application for the postgraduate research assistantship position in our department. We were impressed with your qualifications and experiences.

However, after careful consideration, we regret to inform you that we will not be able to offer you the position at this time. The selection process was highly competitive, and unfortunately, we can only extend offers to a limited number of candidates.

We appreciate your interest in our program and encourage you to apply for future opportunities as they arise. Thank you once again for your time and effort in the application process.

Wishing you all the best in your future endeavors.

Sincerely,
[Your Name]
[Your Title]
[Department Name]
[University Name]
[Contact Information]