

# Cover Letter for Career Shift

[Your Name]  
[Your Address]  
[City, State, Zip]  
[Email Address]  
[Phone Number]  
[Date]

[Hiring Manager's Name]  
[Company Name]  
[Company Address]  
[City, State, Zip]

Dear [Hiring Manager's Name],

I am writing to express my interest in the [Job Title] position at [Company Name] as advertised on [Where You Found the Job]. After [Number] years in [Your Current Industry/Profession], I have decided to make a thoughtful career shift towards [New Industry/Profession] driven by my passion for [Explain Reason/Passion].

Throughout my career, I have developed skills in [List Relevant Skills] that I believe will translate well into this new role. For instance, [Provide Specific Example of Relevant Experience]. My experience in [Current Job/Field] has honed my [Soft Skills], which will be beneficial in [New Role/Position].

I am particularly drawn to [Company Name] because of [Research Company/Values/Initiatives]. I admire your commitment to [Specific Aspect of the Company] and am eager to bring my unique perspective and skills to your team.

I would love the opportunity to discuss how my background, skills, and enthusiasms align with the goals of [Company Name]. Thank you for considering my application. I look forward to the possibility of contributing to your team and am excited about the direction this shift could take my career.

Sincerely,

[Your Name]