

Letter of Intent for Research Proposal

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Email]

[Your Phone Number]

[Recipient's Name]

[Recipient's Title]

[Recipient's Organization]

[Organization's Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to express my intent to submit a research proposal titled "[Proposed Title of Research]" aimed at [briefly describe the purpose and scope of the research]. This project intends to [insert objectives and potential impact].

As [your current position or title], I believe this research could contribute significantly to [insert relevant field or community]. My background in [briefly outline your qualifications or previous work] equips me with the necessary skills to undertake this initiative.

I look forward to the opportunity to discuss this proposal further and explore potential collaborations. Thank you for considering my intention to submit this research project.

Sincerely,

[Your Name]

[Your Position/Title]

[Your Institution/Organization]