

Invitation to Interview for Visiting Scholar Position

Dear [Candidate's Name],

We are pleased to invite you to interview for the position of Visiting Scholar in the [Department Name] at [University Name]. Your application was impressive, and we believe your expertise aligns well with our academic goals.

The interview will take place on [Date] at [Time], via [in-person/Zoom/Skype]. Please let us know your availability for this time. The interview panel will consist of [Names and Titles of Panel Members].

During the interview, we will discuss your research, teaching philosophy, and potential contributions to our department. We encourage you to prepare questions you may have about our program and the position.

Thank you for your interest in joining our team at [University Name]. We look forward to speaking with you.

Best regards,

[Your Name]
[Your Title]
[Department Name]
[University Name]
[Contact Information]