

# Invitation to Collaborate on Joint Curriculum Development

Dear [Recipient's Name],

We are excited to invite you to participate in a collaborative effort to develop a joint curriculum for [specific program/subject]. Our aim is to create a comprehensive and innovative curriculum that addresses the needs of our students and meets educational standards.

The details of our first meeting are as follows:

- **Date:** [Insert Date]
- **Time:** [Insert Time]
- **Location:** [Insert Venue/Online Meeting Link]

We believe that your expertise and insights will greatly contribute to our project's success. Please confirm your participation by [RSVP Date]. If you have any questions or suggestions, feel free to reach out.

Thank you for considering this opportunity to collaborate. We look forward to your positive response.

Best regards,

[Your Name]

[Your Position]

[Your Institution]

[Your Contact Information]