

Course Syllabus Distribution

Dear International Students,

We are excited to welcome you to our institution for the upcoming semester. As part of your orientation, we would like to provide you with the course syllabus for your enrolled classes.

Attached to this letter, you will find:

- Course Title: [Course Name]
- Instructor: [Instructor Name]
- Course Description: [Brief Course Description]
- Class Schedule: [Days and Times]
- Required Materials: [List of Materials]
- Grading Criteria: [Grading Breakdown]

We encourage you to review the syllabus thoroughly and reach out if you have any questions or need further clarification.

Best regards,
[Your Name]
[Your Position]
[Institution Name]
[Contact Information]