

Postgraduate Research Proposal Submission

Date: [Insert Date]

[Your Name]
[Your Address]
[Your Email]
[Your Phone Number]

[Institution's Name]
[Institution's Address]

Dear [Recipient's Name or Title],

I am writing to formally submit my postgraduate research proposal titled "[**Title of Your Research**]" for institutional approval. This research aims to [briefly explain the purpose of the study and its significance].

Attached to this letter is my research proposal, which includes the research objectives, methodology, and anticipated outcomes. I believe that this study will contribute to [discussion on the contribution of your research to the field or community].

I kindly request your support and approval to proceed with this research. Please let me know if there are any forms or additional information required for the evaluation of my proposal.

Thank you for considering my submission. I look forward to your positive response.

Sincerely,

[Your Name]
[Your Program/Department]
[Your Institution]