

Graduate Thesis Submission Request

Date: [Insert Date]

To: [Committee Chair Name]

[Department Name]

[University Name]

[University Address]

Dear [Committee Chair Name],

I hope this message finds you well. I am writing to formally request your approval for the submission of my graduate thesis titled "*[Thesis Title]*" to the thesis committee for evaluation.

Throughout my research, I have focused on [briefly describe the research focus, methodology, and significance]. This thesis represents the culmination of my efforts and dedication to my field of study.

I would greatly appreciate your feedback and approval to proceed with my submission. I have attached my thesis document for your review.

Thank you for your time and consideration. I look forward to your favorable response.

Sincerely,

[Your Name]

[Your Student ID]

[Your Program and Year]

[Your Contact Information]