

Notification of Thesis Submission

Date: [Insert Date]

To: [Faculty Name]

Department of [Department Name]

University of [University Name]

Dear [Faculty Name],

I am writing to formally notify you of the submission of my graduate thesis titled "[**Thesis Title**]" for your review and evaluation. I have completed my research in accordance with the program requirements and have attached the necessary documents for your consideration.

The submission includes:

- Completed thesis manuscript
- Abstract
- Signed thesis approval form
- Any additional materials as required

Thank you for your guidance and support throughout my research journey. I look forward to your feedback and evaluation.

Best regards,

[Your Name]

[Your Student ID]

[Your Program/Major]

[Your Contact Information]