

Letter of Allegations Regarding Academic Misconduct

Date: [Insert Date]

Recipient: [Insert Recipient Name]

Department: [Insert Department Name]

[Insert Institution Name]

[Insert Address]

Dear [Recipient Name],

I am writing to formally notify you of allegations of academic misconduct that have been brought to our attention. It has been reported that you may have engaged in activities that violate the academic integrity policies of [Insert Institution Name].

The specific allegations are as follows:

- [Allegation 1: Describe the nature of the misconduct]
- [Allegation 2: Describe the additional misconduct, if applicable]
- [Allegation 3: Further details, if necessary]

These allegations are considered serious and are currently under investigation. You will be given the opportunity to respond to these allegations and present any evidence you wish to submit. Please be aware that the investigation process will follow the guidelines set forth by [Insert Institution Policy or Procedure].

We encourage you to approach this matter with seriousness and to contact [Insert Contact Person/Office] should you have any questions or require further clarification.

Thank you for your attention to this matter.

Sincerely,

[Your Name]

[Your Position]

[Insert Institution Name]

[Insert Contact Information]