

Academic Dishonesty Infraction Notice

Date: [Insert Date]

To: [Student's Name]

Student ID: [Insert Student ID]

Course: [Insert Course Name]

Instructor: [Insert Instructor's Name]

Dear [Student's Name],

This letter serves to inform you of an academic dishonesty infraction that has been reported in relation to your work in [Course Name]. After a review of the evidence, it has been determined that you engaged in actions that violate the academic integrity policy of [Institution Name].

Details of the Infraction:

- **Date of Infraction:** [Insert Date]
- **Description of Infraction:** [Provide detailed description]
- **Evidence:** [List or describe the evidence]

As a result of this infraction, the following actions will be taken:

- [Action 1, e.g., grade penalty, failure in course]
- [Action 2, if applicable]

You have the right to appeal this decision. If you wish to do so, please submit your appeal to [Insert Appeal Process or Contact Information] by [Insert Deadline for Appeal].

If you have any questions regarding this matter, do not hesitate to contact me directly at [Instructor's Email].

Sincerely,

[Instructor's Name]

[Position]

[Institution Name]