Reference List

Dear [Hiring Manager's Name],

Below is a list of references who can speak to my qualifications and experiences:

• [Reference Name 1]

[Title/Position]

[Company Name]

[Phone Number]

[Email Address]

• [Reference Name 2]

[Title/Position]

[Company Name]

[Phone Number]

[Email Address]

• [Reference Name 3]

[Title/Position]

[Company Name]

[Phone Number]

[Email Address]

Thank you for considering my application. Please feel free to reach out to my references if you need additional information.

Sincerely,

[Your Name]

[Your Contact Information]