

Personal Reference Letter for Volunteer Position

Date: [Insert Date]

To Whom It May Concern,

I am writing to provide a personal reference for [Volunteer's Name], who is applying to volunteer with [Organization's Name]. I have had the pleasure of knowing [Volunteer's Name] for [duration of time] and can confidently recommend them for this position.

[Volunteer's Name] is a dedicated and compassionate individual who has consistently shown a strong commitment to helping others. Their skills in [mention relevant skills] and their positive attitude make them an excellent fit for a volunteer role.

During the time I have known [Volunteer's Name], they have [mention any relevant experiences or qualities], which demonstrates their ability to work effectively in a team as well as independently.

I believe that [Volunteer's Name] will be a valuable asset to your organization and will bring enthusiasm and dedication to the volunteer work they undertake.

Please feel free to contact me at [Your Phone Number] or [Your Email Address] if you require any further information.

Sincerely,

[Your Name]

[Your Address]

[Your Relationship to the Volunteer]