

# Scholarship Acceptance Confirmation

Date: [Insert Date]

Recipient Name

Recipient Address

City, State, Zip Code

Dear [Recipient Name],

We are pleased to inform you that you have been awarded the [Name of Scholarship] for your exemplary commitment to community service. We appreciate your dedication and passion for making a positive impact in your community.

To confirm your acceptance of this scholarship, please sign and return the attached acceptance form by [Insert Deadline]. Your participation in the award ceremony on [Insert Ceremony Date] is also highly encouraged.

If you have any questions or need further information, please do not hesitate to contact us at [Insert Contact Information].

Congratulations once again on this well-deserved recognition!

Sincerely,

[Your Name]

[Your Title]

[Organization Name]

[Organization Contact Information]