

Application for Graduate Program in Business Administration

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Admission Committee]
[University Name]
[Department Name]
[University Address]
[City, State, Zip Code]

Dear Members of the Admission Committee,

I am writing to express my interest in the Graduate Program in Business Administration at [University Name]. With a strong academic background in [Your Undergraduate Major] and practical experience in [Relevant Experience], I am eager to further my education and develop my skills in a challenging environment.

My passion for business began during my undergraduate studies at [Your Undergraduate University], where I [Briefly Describe Relevant Experience or Achievements]. I have honed my skills in [Specific Skills related to Business] through [Internship/Job/Project].

I am particularly drawn to [University Name] because of [Mention specific program features, faculty, or values that attract you]. I believe that my background and aspirations align well with the values of your program.

Thank you for considering my application. I look forward to the possibility of contributing to and growing within your esteemed program.

Sincerely,

[Your Name]