

Request for Academic Recommendation

Dear [Professor's Name],

I hope this message finds you well. I am writing to request a letter of recommendation as I seek to involve myself in a research project titled "[Project Title]" under the guidance of [Research Supervisor's Name] at [Institution/Organization].

Throughout my time in your [Course Name or Program], I have gained valuable insights and skills that I believe would greatly contribute to the success of this project. My experiences in [specific skills or experiences related to the research] have prepared me well for this opportunity.

The recommendation letter would need to be submitted by [submission deadline], and I would happily provide any additional information you may require to assist you in writing this letter.

Thank you very much for considering my request. I appreciate your support and guidance and look forward to hearing from you soon.

Best regards,

[Your Name]

[Your Contact Information]

[Your Program/Department]