

# RSVP Request for Book Launch Media Event

Dear [Recipient's Name],

We are excited to announce the launch of [Book Title], authored by [Author's Name]. This prestigious event will take place on [Date] at [Location], starting from [Time].

As a valued member of the media, we would be honored to have you in attendance to cover this special occasion. Please let us know if you can join us by [RSVP Deadline Date].

To RSVP, simply reply to this email or contact us at [Contact Information].

We look forward to celebrating this significant moment with you!

Best regards,  
[Your Name]  
[Your Position]  
[Your Organization]  
[Contact Information]