

Media Attendance Confirmation

Dear [Media Representative's Name],

We are pleased to confirm your attendance at the [Name of the Sports Competition] scheduled for [Date] at [Location].

Your media credentials are approved, and we look forward to your coverage of this exciting event.

Details of the event are as follows:

- **Date:** [Date]
- **Time:** [Start Time] - [End Time]
- **Venue:** [Location]
- **Contact Person:** [Contact Name, Contact Number]

If you have any questions or require further information, please do not hesitate to reach out.

Thank you for your support, and we look forward to seeing you at the event!

Best regards,

[Your Name]
[Your Position]
[Organization Name]
[Phone Number]
[Email Address]