

# You're Invited to Our Alumni Networking Event!

Dear [Alumni Name],

We are excited to invite you to our upcoming Alumni Networking Event on [Date] at [Time]. This is a wonderful opportunity to reconnect with old friends, meet new faces, and expand your professional network.

Event Details:

- **Date:** [Date]
- **Time:** [Time]
- **Location:** [Venue/Address]
- **Dress Code:** [Casual/Business Casual/Other]

Please RSVP by [RSVP Date] to confirm your attendance.

We look forward to seeing you there!

Best Regards,  
[Your Name]  
[Your Position]  
[Your Institution]