

Letter of Solicitation for Interview

[Your Name]

[Your Title]

[Your Organization]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Public Figure's Name]

[Public Figure's Title or Position]

[Public Figure's Organization]

[Public Figure's Address]

[City, State, Zip Code]

Dear [Public Figure's Name],

I hope this message finds you well. My name is [Your Name], and I am [Your Title] at [Your Organization]. We are currently working on a project that aims to [briefly describe project purpose and significance].

Given your esteemed position and the invaluable contributions you have made in [mention relevant field or area], we would be honored to have you participate in an interview. Your insights would greatly enhance our project and inspire our audience.

We are flexible with the timing and can accommodate your schedule to make this as convenient as possible. The interview would last approximately [duration] and can be conducted [mention format - in-person, virtual, etc.].

Thank you for considering this opportunity. We genuinely hope to hear from you soon and look forward to the possibility of your involvement.

Warm regards,

[Your Name]

[Your Title]

[Your Organization]