

# Request for Media Collaboration

Date: [Insert Date]

[Your Name]

[Your Position]

[Your Company/Organization]

[Your Address]

[City, State, Zip Code]

Email: [Your Email]

Phone: [Your Phone Number]

[Recipient's Name]

[Recipient's Position]

[Recipient's Company/Organization]

[Recipient's Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I hope this message finds you well. I am writing to explore the possibility of a collaboration between [Your Company/Organization] and [Recipient's Company/Organization] in the realm of media coverage.

Our organization is currently working on [briefly describe your project or initiative], and we believe that partnering with your esteemed media outlet would greatly enhance our outreach and impact.

We are particularly interested in opportunities for [mention specific types of collaboration such as interviews, feature stories, joint events, etc.]. We believe that your audience would find value in the content we can create together.

We would appreciate the chance to discuss this opportunity further. Please let us know a convenient time for a meeting or call.

Thank you for considering this collaboration. We look forward to the possibility of working together.

Warm regards,

[Your Name]

[Your Position]

[Your Company/Organization]