

Application for Healthcare Position

[Your Name]

[Your Address]

[City, State, Zip]

[Email Address]

[Phone Number]

[Date]

[Hiring Manager's Name]

[Company Name]

[Company Address]

[City, State, Zip]

Dear [Hiring Manager's Name],

I am writing to express my interest in the [specific position name] at [Company Name] as advertised on [where you found the job listing]. I recently graduated from [Your University] with a degree in [Your Degree] and am eager to begin my career in healthcare.

During my time at university, I completed coursework in [relevant subjects or experiences] and participated in [internships or volunteer work] that helped me develop skills in [specific skills related to the job]. I am passionate about providing quality care and support to patients and believe that my academic background and experiences have prepared me well for this role.

I am particularly drawn to [Company Name] because [specific reason related to the company's mission, values, or projects]. I admire [something specific about the company] and would be honored to contribute to your team.

Thank you for considering my application. I look forward to the opportunity to discuss how my background, skills, and enthusiasms align with the goals of [Company Name]. I am available for an interview at your earliest convenience and can be reached at [your phone number] or [your email].

Sincerely,

[Your Name]