

Media Contacts Revision Appeal

Date: [Insert Date]

[Recipient Name]
[Recipient Title]
[Organization Name]
[Address Line 1]
[Address Line 2]

Dear [Recipient Name],

I am writing to formally appeal the recent revision of my media contacts information as outlined in your correspondence dated [Insert Date]. I believe that the adjustments made do not accurately reflect the nature of my engagement and relationships with media professionals.

To ensure clarity and maintain effectiveness in our communications, I kindly request a reassessment of the changes applied to my media contacts. I am prepared to provide additional documentation and context to support my appeal.

Thank you for considering my request. I look forward to your prompt response so that we can resolve this matter amicably.

Sincerely,

[Your Name]
[Your Title]
[Your Organization]
[Your Phone Number]
[Your Email Address]