

Collaboration Request

[Your Name]

[Your Position]

[Your Company]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Recipient's Name]

[Recipient's Position]

[Recipient's PR Agency]

[Agency Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I hope this message finds you well. My name is [Your Name], and I am [Your Position] at [Your Company]. We are currently seeking to enhance our public relations efforts and believe that a collaboration with [Recipient's PR Agency] could be mutually beneficial.

We admire the innovative approach your agency takes and the impactful campaigns you have executed for your clients. We believe that together, we can create a campaign that not only elevates our brand but also resonates with our target audience.

I would love the opportunity to discuss potential collaboration avenues in more detail. Please let me know your availability for a meeting, and I will do my best to accommodate.

Thank you for considering this request. I look forward to your positive response.

Best regards,

[Your Name]

[Your Position]

[Your Company]