

# Collaboration Agreement

Date: [Insert Date]

To,

[Recipient Name]

[Recipient Title]

[Recipient Company]

[Recipient Address]

Dear [Recipient Name],

We are pleased to enter into a collaboration agreement between [Your Company Name], a public relations agency, and [Recipient Company] for the purpose of executing innovative initiatives that will enhance our mutual objectives.

## **Scope of Collaboration:**

- Joint development of PR campaigns.
- Shared resources and expertise.
- Co-branding opportunities.

**Duration:** This collaboration will commence on [Start Date] and conclude on [End Date], with the option to extend by mutual agreement.

**Compensation:** Each party will be responsible for their costs unless otherwise agreed upon.

We believe that this collaboration will yield significant benefits for both our organizations. Please confirm your agreement by signing below.

Sincerely,

[Your Name]

[Your Title]

[Your Company]

[Your Contact Information]

Agreed and accepted by:

[Recipient Name]

[Recipient Title]

[Recipient Company]

Signature: \_\_\_\_\_